

DIRECTORY OF IN-HOUSE LEARNING SOLUTIONS

Depending on needs, each programme can be delivered by ITD Master Trainers, Certified Trainers, or the Mega Guru Live. Programmes can be customized as needed. Additional programmes can be designed and developed as required.

ITD MEGA GURU SIGNATURE PROGRAMMES

Please
tick (✓)

No. Programme Title

THE JOHN MAXWELL TEAM'S LEARNING SOLUTIONS

World's #1 Leadership Guru & NY Times Best Selling Author of over 50 Books

- 1 The 15 Invaluable Laws Of Growth
- 2 Becoming A Person Of Influence
- 3 Everybody Communicates, Few Connect
- 4 Leadership Gold
- 5 Put Your Dreams To The Test

JACK CANFIELD'S LEARNING SOLUTIONS

World's Top Guru on Success & Peak Performance. Guinness Book of World's Record for Most Books on NY Times Best Sellers

- 9 Personal Excellence & The Success Principles™ for Organizational Success
- 10 The Secret Law of Attraction & The Success Principles
- 11 Train the Trainer Certification: Personal Excellence & The Success Principles™ for Organizational Success
- 12 Train the Trainer Certification: The Secret Law of Attraction & The Success Principles

TOM CRANE'S LEARNING SOLUTIONS

World Renowned Consultant, Facilitator & Author of Best Selling Book "The Heart of Coaching"

- 13 The Heart of Coaching: Creating a Coaching Culture for Outstanding Results
- 14 Train the Trainer Certification: The Heart of Coaching: Creating a Coaching Culture for Outstanding Results

ZIG ZIGLAR'S LEARNING SOLUTIONS

World's Top Sales & Motivation Guru. Best Selling Author of Over 25 Books

- 15 Ziglar Sales System
- 16 Assuring Customer Loyalty
- 17 Essential Presentation Skills
- 18 Strategies for Success
- 19 Top Performance
- 20 Train the Trainer Certification: Ziglar Sales System
- 21 Train the Trainer Certification: Assuring Customer Loyalty
- 22 Train the Trainer Certification: Essential Presentation Skills
- 23 Train the Trainer Certification: Strategies for Success
- 24 Train the Trainer Certification: Top Performance

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WILLIAM J. ROTHWELL'S LEARNING SOLUTIONS

World Renowned Consultant, Professor & Best Selling Author of Over 60 HR & Management Books

- 25 Strategic Talent Management, Competency, & Values Modeling
- 26 Achieving KPIs with Human Performance Improvement
- 27 Certificate in Leading Strategic HR Transformation
- 28 Certificate in Strategic HR Transformation and Organization Development
- 29 An Introduction to Performance Improvement and Performance Consulting
- 30 Analyzing Performance Problems, Assessing Training Needs and Evaluating HRD Results
- 31 Appreciative Inquiry: The Power of Managing Change
- 32 Beyond Management Succession Planning to Technical Succession Planning
- 33 Building a Learning Culture
- 34 Building a Successful Corporate University
- 35 Building an In-House On-The-Job Training Program
- 36 Building In-House Leadership and Management Development Programs
- 37 Building Learning Competence
- 38 Building the Facilitation and Process Consultation Skills of an OD and Change Management Leader
- 39 Building the High Performance Workplace
- 40 Building World-Class Talent Through Human Resource Management
- 41 Creating Career Development Programs
- 42 Effective On-the-Job Training & Mentoring
- 43 Effective Organizational Change Leadership
- 44 Effective Talent and Succession Management: Developing a Succession Management System from Scratch
- 45 Effective Technical Talent Management
- 46 Establishing and Maintaining Effective Succession Planning
- 47 Executive Coaching
- 48 From Building Employee Engagement to Building A Performance Culture
- 49 Implementing Competency and Values Modeling
- 50 Managing Change Positively
- 51 Organizational and Work Design and Redesign: Organizing Your People and Processes to Competitive Advantage
- 52 Strategic Planning for Human Resource Development
- 53 Supervision & Leadership: Exerting Positive Influence & Leading People
- 54 The Workplace Learner: Making Your Workers More Self-Directed in Their Self-Directed Learning
- 55 What Managers Should Do Every Day to Attract, Develop & Retain Talent
- 56 Workplace Learning and Performance: Overview of WLP and the Roles of the WLP Manager and Analyst

TONY BUZAN'S LEARNING SOLUTIONS

World's Leading Guru on Creativity & Mindmapping. Best Selling Author of Over 60 Books.

- 57 Unleash the Genius of Creativity & Innovation for a Competitive Edge
- 58 Creativity & Mind Mapping at Work
- 59 Think Out of the Box

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LEONARD YONG'S LEARNING SOLUTIONS

Master World Class Trainer, Author & Inventor of LPI Profiling Tool

- 60 EQ for Communication & Relationship Building
- 61 EQ for Innovative Leadership
- 62 EQ for Self Management and Relationship Building
- 63 Winning with Emotional Excellence

ITD PROFESSIONAL COMPETENCY CERTIFICATION PROGRAMMES

- 64 Certified Talent & Competency Professional (CTCP) with Dr. William J. Rothwell & ARTDO International
- 65 Certified Training Professional (CTP) with Dr. Mario del Castillo & ARTDO International
- 66 Certified Performance Coach (CPC) with Thomas G. Crane
- 67 Certified Coaching Professional (CCP) with Thomas G. Crane & William J. Rothwell
- 68 Certified Human Resource Professional (CHRP) with ARTDO International

ITD WORLD CLASS IN HOUSE PROGRAMMES

Please tick (✓)

No. Program

GENERAL & STRATEGIC MANAGEMENT

- 69 Business Ethics
- 70 Competitive Strategy
- 71 Conflict Resolution & Management
- 72 Contemporary Management Skills
- 73 Crisis Management
- 74 FISH! Philosophy & Fun in the Workplace
- 75 Management by Objectives
- 76 Problem Solving & Decision Making
- 77 Strategic Planning & Strategic Management
- 78 Strategic Thinking for Competitive Advantage
- 79 Strategy Execution and Leadership during Uncertain Times
- 80 Sustainable Corporate Strategy

PERFORMANCE MANAGEMENT & IMPROVEMENT

- 81 Balanced Scorecard & Performance Management
- 82 Benchmarking Performance Indicators Measurements (KPI)
- 83 Improving Human Performance
- 84 Performance Appraisal
- 85 Performance Management & Improvement

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ORGANIZATIONAL DEVELOPMENT & CHANGE MANAGEMENT

- 86 Effective Organizational Change Management
- 87 Leadership & Change Management
- 88 Leadership Challenge & Organizational Psychology
- 89 Leading & Managing Change
- 90 Organizational & Work Design & Redesign
- 91 Practicing Organizational Development

LEADERSHIP & TEAM EXCELLENCE

- 92 Creating Synergistic Work Teams
- 93 Effective Supervisory Skills
- 94 Leaders for the New Era
- 95 Leadership Challenge for Senior Managers
- 96 Leadership Dynamics
- 97 Leading & Managing People
- 98 Leading from Good to Great
- 99 Teambuilding: Indoor & Outdoor

CREATIVITY & INNOVATION

- 100 Creative & Innovative Thinking
- 101 Creativity & Mind Mapping at Work
- 102 Inspiring Innovation & Creativity
- 103 Think Out of the Box
- 104 Unleashing Your Creativity

TRAINING, COACHING, MENTORING & ACTION LEARNING

- 105 Action Learning at Work
- 106 Career Development for Training Professionals
- 107 Coaching Skills
- 108 Effective Mentoring
- 109 Executive Coaching
- 110 On-Job-Training
- 111 Performance Coaching
- 112 Superior Coaching & Mentoring Skills
- 113 Train the Trainer
- 114 Training Design & Development
- 115 Training Evaluation
- 116 Training Implementation
- 117 Training Needs Analysis

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TALENT, COMPETENCY, HR MANAGEMENT & SUCCESSION PLANNING

- 118 Application Tools for Talent Management & Competency Modeling
- 119 Competency-Based Interviewing Skills
- 120 Competency-Based Recruitment, Selection & Performance Management
- 121 Competency Management-Action Project
- 122 Competency Modeling & Competency-based Human Resource Development
- 123 Contemporary HR Management Skills
- 124 Developing & Retaining Talent
- 125 Domestic Inquiry & Grievance Handling
- 126 Essentials of Talent & Competency Management
- 127 HR Management Skills for Non-HR Managers
- 128 Labour Law & Domestic Inquiry
- 129 Selection and Interview Techniques

PERSONAL EXCELLENCE & EMOTIONAL QUOTIENT (EQ)

- 130 Business & Social Etiquette
- 131 Enhancing Personal Effectiveness
- 132 EQ for Communication & Relationship Building
- 133 EQ for Innovative Leadership
- 134 EQ for Self Management and Relationship Building
- 135 Neuro Linguistic Programming (NLP)
- 136 Peak Performance & Personal Excellence - The Secret Law of Attraction and Beyond
- 137 Personal Effectiveness & Improvement
- 138 Planning & Organizing Skills
- 139 Stress Management
- 140 Time Management
- 141 Winning with Emotional Excellence

INTERPERSONAL & COMMUNICATION SKILLS & NEGOTIATION

- 142 Assertive Communication Skills
- 143 Business English at Work
- 144 Communication Skills for Leaders
- 145 Effective Business Writing Skills
- 146 Effective Presentation Skills
- 147 Influence & Persuasion using Advanced NLP Techniques
- 148 Influencing Skills
- 149 Interviewing Skills
- 150 Leadership Communication
- 151 Leading Effective Meetings
- 152 Negotiating for Results
- 153 Persuasive Communication
- 154 Public Speaking Skills for Managers
- 155 Technical Project Presentation

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LEAN, KAIZEN, OPERATIONS & QUALITY MANAGEMENT

- 156 5S of Managing Workplace
- 157 7 New QC Tools
- 158 7QC Problem Solving Skills
- 159 8D Problem Solving Methodology
- 160 Business Process Analysis
- 161 Cost of Quality Implementation
- 162 Cycle Time Reduction
- 163 Effective Production Management Skills
- 164 FMEA: Failure Mode and Effect Analysis
- 165 Good Manufacturing Practices
- 166 GR & R: Gage Repeatability & Reproducibility
- 167 Hazard Analysis & Critical Control Points
- 168 Internal Quality Audit (IQA)
- 169 ISO 14001 Environmental Management System
- 170 ISO 9001 Quality Management System
- 171 ISO/TS 16949 Automotive Quality Management System
- 172 Lean Manufacturing
- 173 Line Balancing Techniques
- 174 Manufacturing Productivity & Cost Improvement
- 175 Occupational Hazard Identification & Risk Assessment
- 176 OHSAS 18001 Occupational Health & Safety Management
- 177 Operation Management System
- 178 Operation Planning & Control
- 179 PDCA: Problem Solving & Application
- 180 Poka-Yoke to Achieve Zero Defects
- 181 Production & Inventory Control
- 182 Project Management
- 183 Quality Control Circles (QCC)
- 184 Statistical Process Control (SPC) for Process & Quality Improvement
- 185 The Kaizen Process of Continuous Improvement
- 186 Total Preventive & Predictive Maintenance
- 187 Total Productive Manufacturing
- 188 Total Quality Management
- 189 Understanding ISO 14001: 2004

LOGISTIC & SUPPLY CHAIN MANAGEMENT

- 190 Advanced Forecasting & Inventory Management
- 191 Cases in Logistics & Supply Chain
- 192 Enterprise Resource Planning
- 193 Integrated Logistics Management
- 194 Project Planning & Control
- 195 Supply Chain Design & Management
- 196 Supply Chain Management
- 197 Supply Chain Modelling & Simulation
- 198 Systems Approach to Supply Chain Management

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MARKETING, SALES & CUSTOMER SERVICE

- 199 Achieving Sales & Service Excellence
- 200 Advanced Selling Skills
- 201 Branding & Brand Management
- 202 Communication Strategies for Sales & Marketing Personnel
- 203 Consultative Selling Skills
- 204 Creating a Lasting First Impression
- 205 Creative & Accountable Marketing
- 206 Customer Service Excellence
- 207 Effective Selling Skills
- 208 International Marketing Management
- 209 Key Account Management
- 210 Marketing & Competitive Strategies
- 211 Marketing Research & Consumer Behaviour
- 212 NLP for Sales Professionals
- 213 Persuasion Skills for Sales Professional
- 214 Presentation Skills for Sales Professional
- 215 Process Mapping for Improved Customer Service
- 216 Public Relations Management
- 217 Sales Management
- 218 Supervising a Winning Sales Team

ACCOUNTING & FINANCE

- 219 Accounting for Decision Making
- 220 Contemporary Financial Skills for Executives
- 221 Finance for Non-Finance Executives
- 222 Financial Risk Management
- 223 Managerial Accounting Skills
- 224 Managerial Finance

ICT & KNOWLEDGE MANAGEMENT

- 225 Business Process Engineering for e-Commerce
- 226 Collaboration and e-Commerce
- 227 Databases
- 228 e-Commerce Technology
- 229 Economic Decisions in Technology Management
- 230 Information Systems and Competitive Advantage
- 231 Internet Technology and Web Engineering
- 232 IT Planning and Management
- 233 IT Project Management
- 234 Knowledge Management & Organizational Learning
- 235 Management of Advanced Technology
- 236 Network Technology
- 237 Organisational Information Systems
- 238 Technology Innovation and Principles of R&D Management