

**JANUARY**

**THE 5 PRACTICES OF MENTORING YOUNG LEADERS**

\*SBL Scheme

12<sup>th</sup>- 13<sup>th</sup> Jan

This 2 day program details the essential practices that will be successful in mentoring young leaders. Based on the book, 5 Essential Practices for Mentoring Young Leaders by Mario del Castillo, PhD., the program can be treated as a useful guide to preparing young men and women for leadership roles.

**Trainer:**

Dr. Mario del Castillo

**Program Fees:**

INDIVIDUAL Registration	RM 1,802.00* per pax USD 800.00 (overseas)
GROUP Registration (min 3 pax)	RM1,696.00* per pax USD 750.00(overseas)



**CERTIFICATE IN PERFORMANCE COACHING**

\*SBL Khas Scheme

17<sup>th</sup> -18<sup>th</sup>, 22<sup>nd</sup>- 23<sup>rd</sup> Jan

The Certified Performance Coaching Program has been designed for people who want to enhance their leadership effectiveness by becoming a coach for the people whom they have the privilege of leading. It changes the traditional way of thinking of oneself as a BOSS OF people to being a COACH FOR people. This program draws upon a proven, comprehensive, and systematic roadmap for holding emotionally-intelligent coaching conversations by adopting the Transformational Coaching Model developed by Thomas Crane In “The Heart of Coaching” (3<sup>rd</sup> edition).

**Trainers:**

David Kok | KC Lee

**Program Fees:**

INDIVIDUAL Registration	RM 4,028.00* per pax USD (overseas)
GROUP Registration (min 3 pax)	RM 3,922.00* per pax USD (overseas)



*\*The Program fees listed above are inclusive of the 6% GST tax.*

**Level 3, Block D, Plaza Mont Kiara, 50480 Kuala Lumpur , Malaysia**

PHONE : +603 6203 3830 | FAX : +603 6203 3830 | E-MAIL : itdkl@itdworld.com

**WWW.ITDWorld.COM**

**JANUARY**

**CERTIFIED COACHING & MENTORING PROFESSIONAL (CCMP)**

\*\*SBL Khas Scheme

One of the only truly International courses in Asia that is recognized and approved by the ICF (International Coaching Federation). Created by ITD's Top Mega Gurus; Namely Thomas Crane, Dr. William Rothwell and Jack Canfield. This 9-days high impact program will enable participants to gain mastery in professional coaching and mentoring. They will also receive 3 awards which qualifies for 83 Hours ACSTH under ICF after successful execution of coaching and mentoring projects.

17<sup>th</sup> -18<sup>th</sup> Jan  
22<sup>nd</sup> - 23<sup>rd</sup> Jan  
3<sup>rd</sup> - 4<sup>th</sup> May  
7<sup>th</sup> - 9<sup>th</sup> May

**Module 1: Essential Coaching Skills**  
**Module 2: The Heart of Coaching**  
**Module 3: Essential Mentoring Skills**  
**Module 4: Coaching for Breakthrough Success**



**Trainers:**

David Kok | KC Lee |  
Edwin Johnson | Dr. Peter Chee

**Program Fees:**

<b>GROUP Registration (min 3 pax)</b>	RM7,738.00* per pax USD 3,922.00 (overseas)
<b>INDIVIDUAL Registration</b>	RM7,950.00* per pax USD 3,710.00 (overseas)

*\*The Program fees listed above are inclusive of the 6% GST tax.*

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**JANUARY**

**INNOVATIVE THINKING SKILLS**

\*SBL Khas Scheme

**29<sup>th</sup>- 30<sup>th</sup> Jan**

Today's business world requires leaders who lead by reframing the way they look at business, customers and their teams. This can only be accomplished by challenging assumptions, thinking out of the box and be bold to generate new ideas and methods of design, service and product development.

In this 2-day "Innovative Thinking Skills" workshop, participants learn to break out of fixed thought patterns and begin to look at existing processes with new eyes. Much of what we have learned is partly due to human conditioning and the assumptions that we operate under, are often unexamined and may no longer hold true.

**Trainer:**

KC Lee

**Program Fees:**

INDIVIDUAL Registration	RM1,802.00* per pax USD 800.00(overseas)
GROUP Registration (min 3 pax)	RM1,696.00* per pax USD 750.00(overseas)



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**FEBRUARY**

**DEVELOPING GLOBAL LEADERS : INTERCULTURAL SKILLS FOR SUCCESS**

\*SBL Scheme

*Malaysian managers today find themselves working with colleagues from across the globe or within multi-national companies. To succeed, they need to understand and accommodate different ways thinking, communicating and managing to get their voices heard and their impact felt.*

*Based upon action research in Malaysia and experience with managers in multinational companies around the world, this workshop provides insights and usable skills that will enable participants to excel in the global workplace.*

7<sup>th</sup> - 8<sup>th</sup> Feb

- Over 30 years' experience managing cross-cultural teams in Asia, Africa and the Middle East;
- Authors of multiple articles and books on cross-cultural management and cross-cultural communication;
- Consultant and Trainer for more than 60 multinational companies and international organizations;
- Advanced graduate degrees in Psychology and Counseling;
- Worked and lived in Malaysia for more than 17 years.



**Trainers:**

Gale Metcale & Joel Wallach

**Program Fees:**

INDIVIDUAL Registration	RM 2,332.00* per pax USD 800.00 (overseas)
GROUP Registration (min 3 pax)	RM 1,908.00* per pax USD 750.00 (overseas)



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**FEBRUARY**

**CERTIFICATE IN PERFORMANCE COACHING**

\*SBL Khas Scheme

**22<sup>nd</sup> - 23<sup>rd</sup>, 28<sup>th</sup> Feb & 1<sup>st</sup> March**

The Certified Performance Coaching Program has been designed for people who want to enhance their leadership effectiveness by becoming a coach for the people whom they have the privilege of leading. It changes the traditional way of thinking of oneself as a BOSS OF people to being a COACH FOR people. This program draws upon a proven, comprehensive, and systematic roadmap for holding emotionally-intelligent coaching conversations by adopting the Transformational Coaching Model developed by Thomas Crane In "The Heart of Coaching" (3<sup>rd</sup> edition).

**Trainers:**

Dion Ooi | KC Lee

**Program Fees:**

INDIVIDUAL Registration	RM 4,028.00* per pax
GROUP Registration (min 3 pax)	RM 3,922.00* per pax



*\*The Program fees listed above are inclusive of the 6% GST tax.*

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**FEBRUARY - MAY**

**CERTIFIED COACHING & MENTORING PROFESSIONAL (CCMP)**

\*SBL Khas Scheme

*One of the only truly International courses in Asia that is recognized and approved by the ICF (International Coaching Federation). Created by ITD's Top Mega Gurus; Namely Thomas Crane, Dr. William Rothwell and Jack Canfield. This 9-days high impact program will enable participants to gain mastery in professional coaching and mentoring. They will also receive 3 awards which qualifies for 83 Hours ACSTH under ICF after successful execution of coaching and mentoring projects.*

22<sup>nd</sup>- 23<sup>rd</sup> Feb  
28<sup>th</sup> Feb- 1<sup>st</sup> March  
3<sup>rd</sup>- 4<sup>th</sup> May  
7<sup>th</sup>- 9<sup>th</sup> May

**Module 1: Essential Coaching Skills**  
**Module 2: The Heart of Coaching**  
**Module 3: Essential Mentoring Skills**  
**Module 4: Coaching for Breakthrough Success**



**Trainers:**

Dion Ooi | KC Lee |  
Edwin Johnson | Dr. Peter Chee

**Program Fees:**

<b>GROUP Registration (min 3 pax)</b>	RM 7,738.00* per pax USD 3,922.00 (overseas)
<b>INDIVIDUAL Registration</b>	RM 7,950.00* per pax USD 3,710.00 (overseas)

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**FEBRUARY**

**CERTIFICATE IN INSTRUCTIONAL DESIGN AND DEVELOPMENT**

\*SBL Scheme

*A Five Day Program for Training Practitioners*

*Participants will learn how to:*

- *Manage a courseware development project*
- *Create program leader guides and participant*
- *Develop better PowerPoint presentations*
- *Develop role-play and other activities*
- *Create e-learning content from PowerPoint*

**Trainer:**

Dr. Mario del Castillo

**Program Fees:**

INDIVIDUAL Registration	RM 5,194.00* per pax USD 2,322.00 (overseas)
GROUP Registration (min 3 pax)	RM 4,982.00* per pax USD 2,014.00 (Overseas)



**21<sup>st</sup>- 23<sup>rd</sup> & 26<sup>th</sup>- 27<sup>th</sup>  
Feb**

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**FEB- MARCH**

**CERTIFIED PERFORMANCE MANAGEMENT PRACTITIONER**

\*\*SBL Scheme

*This 8-days, CPMP course prepares the participants to contribute significantly to improving their organizations' performance and will equip individuals with the knowledge, the tools, and the skills to achieve breakthrough results. The participants will receive an award after successful execution of the work- based projects.*

26<sup>th</sup> 27<sup>th</sup> Feb  
28<sup>th</sup> Feb- 1<sup>st</sup> Mar  
5<sup>th</sup> -6<sup>th</sup> Mar  
7<sup>th</sup> - 8<sup>th</sup> Mar

- **Module 1: Essential of Organizational Performance**
- **Module 2: Establishing Organizational Performance Systems**
- **Module 3: Managing Individual Performance**
- **Module 4: Leadership Skills for Sustaining Individual Performance**

**Trainers:**

Dr. Mario del Castillo | KC Yan

**Program Fees:**

INDIVIDUAL Registration	RM 7,738.00* per pax USD 3,922.00 (overseas)
GROUP Registration (min 3 pax)	RM 7,950.00* per pax USD 3,710.00 (overseas)



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**MARCH**

**FINANCE FOR NON FINANCE MANAGERS**

\*\*SBL Scheme

13<sup>th</sup>- 14<sup>th</sup> Mar

In today's business environment, understanding of finance is essential for all aspects of an organization's human capital workforce, for effective and optimal management of resources and facilitation of decision making. After all, the very objective for the existence of an organization is for it to achieve positive and desired financial results. and the application of sound financial practices in day to day management and decision making.

**Trainers:**

KL Yap

**Program Fees:**

INDIVIDUAL Registration	RM 2,332.00* per pax USD800.00 (overseas)
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GROUP Registration (min 3 pax)	RM1,908.00* per pax USD750.00 (overseas)
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**MARCH**

**THRIVING! POSITIVE ENERGY AT WORK FOR LEADERS**

\*SBL Scheme

22<sup>nd</sup> Mar

*Thriving! Positive Energy at Work for Leaders is a hands-on, activity based program that incorporates the best thinking and practices from Positive Psychology, Strengths Psychology and Appreciative Inquiry utilizing proven methods that provide leaders the knowledge and skills they need to transform stress into positive physical, emotional and mental energy.*

- Positive Psychology Coach
- Licensed Mental Health Professional
- International Speaker, Trainer, Author

**Trainer:**

Karl D. LaRowe

**Program Fees:**

INDIVIDUAL Registration	RM 954 .00* per pax USD 800.00 (overseas)
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GROUP Registration (min 3 pax)	RM 901.00* per pax USD 750.00 (overseas)
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**APRIL- MAY**

**CERTIFIED COACHING & MENTORING PROFESSIONAL (CCMP)**

\*SBL Khas Scheme

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12<sup>th</sup> – 13<sup>th</sup> April  
16<sup>th</sup>- 17<sup>th</sup> April  
3<sup>rd</sup>- 4<sup>th</sup> May  
7<sup>th</sup>- 9<sup>th</sup> May

**Module 1: Essential Coaching Skills**  
**Module 2: The Heart of Coaching**  
**Module 3: Essential Mentoring Skills**  
**Module 4: Coaching for Breakthrough Success**

**Trainers:**

David Kok | KC Lee |  
Edwin Johnson | Dr. Peter Chee

INDIVIDUAL Registration	RM 7,738.00* per pax USD 3,922.00 (overseas)
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**APRIL**

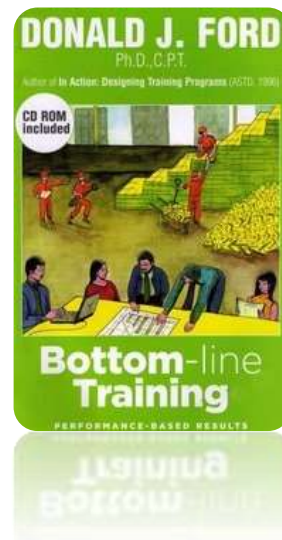
**CERTIFIED TRAINING PROFESSIONAL PROGRAM**

\*SBL Khas Scheme

*An internationally recognized qualification that has produced hundreds of learning development practitioners from all over the world! The CTP Program is designed around the ARTDO International Competency Model where participants will benefit from a variety of focused learning experiences and real world, work-based projects that will raise their proficiency level in workplace learning.*

16<sup>th</sup> Apr  
17<sup>th</sup>- 18<sup>th</sup> Apr  
19<sup>th</sup>- 20<sup>th</sup> Apr  
23<sup>rd</sup>-25<sup>th</sup> Apr  
26<sup>th</sup>- 27<sup>th</sup> Apr

**Module 1: The Learning Specialist in the Organization**  
**Module 2: Needs Assessment and Analysis**  
**Module 3: Designing Learning**  
**Module 4: Delivering Learning**  
**Module 5: Evaluating Learning**



**Trainers:**

Dr. Mario Del Castillo | Anna Yap

**Program Fees:**

GROUP Registration (min 3 pax)	RM 7,738.00* per pax USD 3,922.00 (overseas)
INDIVIDUAL Registration	RM 7,950.00* per pax USD 3,710.00 (overseas)

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**APRIL**

**CERTIFICATE IN HR BUSINESS PARTNERING**

\*SBL Khas

**9<sup>th</sup>-13<sup>th</sup> Apr**

**Transforming Human Resources Enhancing Business Partnering Capabilities**

This 5-day workshop describes how to reinvent and fundamentally transform HR in an organization, describing various strategic choices for a new HR so as to transform HR into a true business partner.

- Senior Principal Consultant with ITD World.
- Corporate Director of ITD Asia
- Director of ARTDO International

**Trainer:**  
KC Yan

**Program Fees:**

INDIVIDUAL Registration	RM 5,194.00* per pax USD 2,322.00 (overseas)
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GROUP Registration (min 3 pax)	RM 4,982.00* per pax USD 2,014.00 (Overseas)
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**APRIL**

**DEVELOPING THE LEADER IN YOU**

\*SBL Scheme

**24<sup>th</sup>- 25<sup>th</sup> Apr**

*This workshop gives you the opportunity to evaluate probable outcomes which are determined by decision you are making right now. In an easy to Implement framework called The Five Levels of Leadership, you will be Given tools to purposefully & privately assess the current level of your leadership.*

**Trainer:**  
Edwin Johnson

**Program Fees:**

INDIVIDUAL Registration	RM 2,332.00* per pax USD 800.00 (overseas)
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GROUP Registration (min 3 pax)	RM 1,908.00* per pax USD 750.00 (overseas)
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*\*The Program fees listed above are inclusive of the 6% GST tax.*

**MAY**

**CERTIFIED HR PROFESSIONAL PROGRAM**

**\*\*SBL Khas Scheme**

**3<sup>rd</sup> - 4<sup>th</sup> May**  
**7<sup>th</sup> - 8<sup>th</sup> May**  
**9<sup>th</sup> - 10<sup>th</sup> May**  
**14<sup>th</sup> - 15<sup>th</sup> May**  
**16<sup>th</sup> - 17<sup>th</sup> May**

*The CHRP Program is offered by the ARTDO International, in collaboration with the Institute of Training and Development (ITD). This unique program was developed to bridge the gap between the increasing expectations of the business world and the number of professional HR practitioners currently available.*

- Module 1: The Strategic Role of HR**
- Module 2: Staffing and Employment**
- Module 3: Employee Relations, HR Law & Security**
- Module 4: HR Performance Management**
- Module 5: HR Development**

**Trainers:**

Dr. Mario del Castillo | KC Yan

**Program Fees:**

INDIVIDUAL Registration	RM7,738.00* per pax USD 3,922.00 (overseas)
GROUP Registration (min 3 pax)	RM7,950.00* per pax USD 3,710.00 (overseas)



**CERTIFICATE IN INSTRUCTIONAL DESIGN AND DEVELOPMENT**

**\*\*SBL Scheme**

**7<sup>th</sup> - 11<sup>th</sup> May**

*A Five Day Program for Training Practitioners*  
*Participants will learn how to:*

- *Manage a courseware development project*
- *Create program leader guides and participant*
- *Develop better PowerPoint presentations*
- *Develop role-play and other activities*
- *Create e-learning content from PowerPoint*

**Trainer:**

Dr. Mario del Castillo

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**MAY**

**ESSENTIAL MENTORING SKILLS**

\*SBL Khas Scheme

**3<sup>rd</sup>- 4<sup>th</sup> May**

*Certified Coaching & Mentoring Professional (CCMP) – Module 3.*

- Senior Consultant & Master Trainer with ITD World.
- Master Trainer for John C. Maxwell’s Leadership Programs.
- Certified Trainer in Coaching & Mentoring Skills.
- Co-Author of ‘Power Speaking’ Book with Dr. Peter Chee

**Trainer:**

Edwin Johnson

**Program Fees:**

INDIVIDUAL Registration	RM 2,332.00* per pax USD 800.00 (overseas)
GROUP Registration (min 3 pax)	RM 1,908.00* per pax USD 750.00 (overseas)



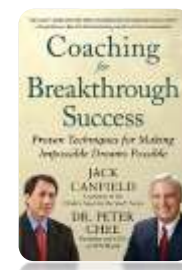
**COACHING FOR BREAKTHROUGH SUCCESS**

\*SBL Khas Scheme

**7<sup>th</sup>- 9<sup>th</sup> May**

*Certified Coaching & Mentoring Professional (CCMP) – Module 4.*

- ITD World’s Chief Coach & Mega Guru who has developed leaders from over 80 countries.
- Co-author of books with Jack Canfield, Brian Tracy & William J. Rothwell.
- Inventor of Coaching for Breakthrough Success Meta Model & the Situational Coaching Model.



**Trainer:**

Dr. Peter Chee

**Program Fees:**

INDIVIDUAL Registration	RM 2,862.00* per pax
GROUP Registration (min 3 pax)	RM 2,968.00* per pax



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**MAY**

**TRANSFORMING STRESS TO SUCCESS**

\*SBL Scheme

**24<sup>th</sup> May**

This one day, high power, experiential program will help you identify the true causes of stress and how stress is affecting you right now, physically, emotionally and mentally. Participants will learn how to identify the signs and symptoms of stress and to immediately discharge the “energy residue” of chronic stress that builds up in the body and mind causing exhaustion and negativity.

**Trainer:**

Karl D. LaRowe

**Program Fees:**

INDIVIDUAL Registration	RM 954 .00* per pax USD 800.00 (overseas)
GROUP Registration (min 3 pax)	RM 901.00* per pax USD 750.00 (overseas)



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**MAY**

**EQ FOR LEADERSHIP & RELATIONSHIP BUILDING**

\*SBL Scheme

**28<sup>th</sup>- 29<sup>th</sup>  
May**

This program consists of two parts which are, focuses on the concept of Emotional Intelligence and its practical applications such as self-awareness, managing one's emotions, empathy and interpersonal skills and the second part focuses on an important of communication skill such as managing feedback. The methodology used includes facilitated group discussions, didactic questioning, assessments, case studies, videos, role-plays and games.

**Trainer:**

Christopher Raj Anthony

**Program Fees:**

INDIVIDUAL Registration	RM 2,332.00* per pax USD 800.00 (overseas)
GROUP Registration (min 3 pax)	RM 1,908.00* per pax USD 750.00 (overseas)



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**JULY**

**CERTIFICATE IN PERFORMANCE COACHING**

\*SBL Khas Scheme

**10<sup>th</sup>- 13<sup>th</sup> July**

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**Trainers:**

David Kok | KC Lee

**Program Fees:**

INDIVIDUAL Registration	RM4,028.00* per pax USD (overseas)
GROUP Registration (min 3 pax)	RM 3,922.00* per pax USD (overseas)



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**JULY - SEPT**

**CERTIFIED COACHING & MENTORING PROFESSIONAL (CCMP)**

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10<sup>th</sup>- 11<sup>th</sup> July  
12<sup>th</sup> – 13<sup>th</sup> July  
13<sup>th</sup>- 14<sup>th</sup> Sept  
19<sup>th</sup> – 21<sup>st</sup> Sept

**Module 1: Essential Coaching Skills**  
**Module 2: The Heart of Coaching**  
**Module 3: Essential Mentoring Skills**  
**Module 4: Coaching for Breakthrough Success**



**Trainers:**

David Kok | KC Lee |  
Edwin Johnson | Dr. Peter Chee

**Program Fees:**

<b>GROUP</b> Registration (min 3 pax)	RM7,738.00* per pax USD 3,922.00 (overseas)
<b>INDIVIDUAL</b> Registration	RM7,950.00* per pax USD 3,710.00 (overseas)

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**JULY**

**THE POWER OF SIMPLICITY**

\*SBL Khas Scheme

**9<sup>th</sup>- 10<sup>th</sup> July**

The Power of Simplicity workshop provides a fresh insight and practical steps on how leaders and organization can cut through the unnecessary senseless information and noise and focus their time and talent on what is relevant and truly matters for the organization. Through this workshop, participants will discover and address the underlying cause of why organizations reject the simple approach. The workshop will provide participants with strategies to unleash the power of simplicity by taking a no-nonsense approach to language, information, strategy, competitors, leadership and growth.

**Trainer:**

KC Lee

**Program Fees:**

INDIVIDUAL Registration	RM 2,332.00* per pax USD 800.00 (overseas)
GROUP Registration (min 3 pax)	RM 1,908.00* per pax USD 750.00 (overseas)



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**JULY**

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16<sup>th</sup> July  
17<sup>th</sup>- 18<sup>th</sup> July  
19<sup>th</sup>- 20<sup>th</sup> July  
23<sup>rd</sup>-24<sup>th</sup> July  
25<sup>th</sup>-27<sup>th</sup> July

**Module 1: The Learning Specialist in the Organization**  
**Module 2: Needs Assessment and Analysis**  
**Module 3: Designing Learning**  
**Module 4: Delivering Learning**  
**Module 5: Evaluating Learning**



**Trainers:**

Dr. Mario Del Castillo | Serely Alcaraz

**Program Fees:**

<b>GROUP Registration (min 3 pax)</b>	RM7,738.00* per pax USD 3,922.00 (overseas)
<b>INDIVIDUAL Registration</b>	RM7,950.00* per pax USD 3,710.00 (overseas)

*\*The Program fees listed above are inclusive of the 6% GST tax.*

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**JULY**

**COMPLEX PROBLEM SOLVING**

\*SBL Scheme

**17<sup>th</sup>- 18<sup>th</sup> July**

Everything being equal, a company with creative employees definitely has the upper hand. Creativity is the goldmine of competitive advantage and a source for solving problems big and small, complex and complicated. This Problem Solving & Decision Making workshop provides a handyman's toolbox that unleashes ideas and solves problems through harnessing your creative energy and eradicating 'hitting the wall' syndrome.

**Trainer:**

Dr. Zainol Abdul Roni

**Program Fees:**

INDIVIDUAL Registration	RM 2,332.00* per pax USD 800.00 (overseas)
GROUP Registration (min 3 pax)	RM1,908.00* per pax USD 750.00 (overseas)



**AUGUST**

**CERTIFIED IN TALENT & COMPETENCY MANAGEMENT**

\*SBL Khas Scheme

**1st- 3<sup>rd</sup> Aug**

*This program is suitable for HR practitioners & managers who have significant HR & staffing responsibilities, and those who want to specialize in the area of Talent & Competency Management and improve their ability to manage talent & competencies within their scope of work.*

**Trainers:**

Prof. Dr. Rothwell William

**Program Fees:**

INDIVIDUAL Registration	RM 4,134.00* per pax USD *(overseas)
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**AUGUST CERTIFIED IN TALENT & COMPETENCY MANAGEMENT**

\*SBL Khas Scheme

1<sup>ST</sup> - 3<sup>rd</sup> Aug

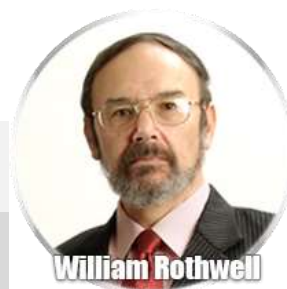
*This program is suitable for HR practitioners & managers who have significant HR & staffing responsibilities, and those who want to specialize in the area of Talent & Competency Management and improve their ability to manage talent & competencies within their scope of work.*

**Trainers:**

Prof. Dr. Rothwell William

**Program Fees:**

INDIVIDUAL Registration	RM* per pax USD *(overseas)
GROUP Registration (min 3 pax)	RM* per pax USD* (overseas)



**AUGUST CERTIFICATE IN PERFORMANCE COACHING**

\*SBL Khas Scheme

6<sup>th</sup> -7<sup>th</sup> 13<sup>th</sup> – 14<sup>th</sup>  
Aug

The Certified Performance Coaching Program has been designed for people who want to enhance their leadership effectiveness by becoming a coach for the people whom they have the privilege of leading. It changes the traditional way of thinking of oneself as a BOSS OF people to being a COACH FOR people. This program draws upon a proven, comprehensive, and systematic roadmap for holding emotionally-intelligent coaching conversations by adopting the Transformational Coaching Model developed by Thomas Crane In “The Heart of Coaching” (3<sup>rd</sup> edition).

**Trainers:**

Dion Ooi | KC Lee

**Program Fees:**

INDIVIDUAL Registration	RM4,028.00* per pax USD (overseas)
GROUP Registration(min 3 pax)	RM 3,922.00* per pax USD (overseas)



*\*The Program fees listed above are inclusive of the 6% GST tax.*

**AUGUST - SEPT**

**CERTIFIED COACHING & MENTORING PROFESSIONAL (CCMP)**

\*SBL Khas Scheme

*One of the only truly International courses in Asia that is recognized and approved by the ICF (International Coaching Federation). Created by ITD's Top Mega Gurus; Namely Thomas Crane, Dr. William Rothwell and Jack Canfield. This 9-days high impact program will enable participants to gain mastery in professional coaching and mentoring. They will also receive 3 awards which qualifies for 83 Hours ACSTH under ICF after successful execution of coaching and mentoring projects.*

6<sup>th</sup>- 7<sup>th</sup> Aug  
13<sup>th</sup> – 14<sup>th</sup> August  
13<sup>th</sup>- 14<sup>th</sup> Sept  
19<sup>th</sup> – 21<sup>st</sup> Sept

**Module 1: Essential Coaching Skills**  
**Module 2: The Heart of Coaching**  
**Module 3: Essential Mentoring Skills**  
**Module 4: Coaching for Breakthrough Success**



**Trainers:**

Dion Ooi | KC Lee |  
Edwin Johnson | Dr. Peter Chee

**Program Fees:**

<b>GROUP Registration (min 3 pax)</b>	RM 7,738.00* per pax USD 3,922.00 (overseas)
<b>INDIVIDUAL Registration</b>	RM 7,950.00* per pax USD 3,710.00 (overseas)

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**AUGUST**

**CERTIFICATE IN HR BUSINESS PARTNERING**

\*SBL Khas

**Transforming Human Resources Enhancing Business Partnering Capabilities**

This 5-day workshop describes how to reinvent and fundamentally transform HR in an organization, describing various strategic choices for a new HR so as to transform HR into a true business partner.

6<sup>th</sup>-10<sup>th</sup> Aug

- Senior Principal Consultant with ITD World.
- Corporate Director of ITD Asia
- Director of ARTDO International

Trainer:

KC Yan

**Program Fees:**

INDIVIDUAL Registration	RM 5,194.00* per pax USD 2,322.00 (overseas)
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GROUP Registration (min 3 pax)	RM 4,982.00* per pax USD 2,014.00 (Overseas)
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**KC YAN**

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**SEPTEMBER**

**UNLEASHING CREATIVITY AT WORK**

\*SBL Khas Scheme

*This program aims to teach the participants how to think and how to learn to be more creative and innovative. Through the use of various creative thinking and innovation tools, workshop participants will discover how to unleash fluency, flexibility and originality of thought that enables infinite creativity and innovation in their work and life.*

**5<sup>th</sup>- 6<sup>th</sup> Sept**

- Over 25 Years of Broad Experience Across the Telecoms & IT Industry in Asia Pacific.
- Adjunct Professor with The Asian Institute of Management
- Certified & Accredited Dr. Edward De Bono Trainer.
- Certified Coaching & Mentoring Professional, Certified John C. Maxwell Program (Developing The Leader Within You) Trainer

**Trainer:**

KC Lee

**Program Fees:**

INDIVIDUAL Registration	RM 2,332.00* per pax USD 800.00 (overseas)
GROUP Registration (min 3 pax)	RM 1,908.00* per pax USD 750.00 (overseas)



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SEPT- OCT

CERTIFIED PERFORMANCE MANAGEMENT PRACTITIONER

\*\*SBL Scheme

24<sup>th</sup> -27<sup>th</sup> Sept,  
2<sup>nd</sup> -5<sup>th</sup> Oct

*This 8-days, CPMP course prepares the participants to contribute significantly to improving their organizations' performance and will equip individuals with the knowledge, the tools, and the skills to achieve breakthrough results. The participants will receive an award after successful execution of the work- based projects.*

- **Module 1: Essential of Organizational Performance**
- **Module 2: Establishing Organizational Performance Systems**
- **Module 3: Managing Individual Performance**
- **Module 4: Leadership Skills for Sustaining Individual Performance**

**Trainers:**

Dr. Mario del Castillo | KC Yan

**Program Fees:**

INDIVIDUAL Registration	RM 7,738.00* per pax USD 3,922.00 (overseas)
GROUP Registration (min 3 pax)	RM 7,950.00* per pax USD 3,710.00 (overseas)



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**OCTOBER**

**CERTIFIED TRAINING PROFESSIONAL PROGRAM**

\*SBL Khas Scheme

*An internationally recognized qualification that has produced hundreds of learning development practitioners from all over the world! The CTP Program is designed around the ARTDO International Competency Model where participants will benefit from a variety of focused learning experiences and real world, work-based projects that will raise their proficiency level in workplace learning.*

15<sup>th</sup> – 19<sup>th</sup> 22<sup>nd</sup> -26<sup>th</sup> Oct

**Module 1: The Learning Specialist in the Organization**

**Module 2: Needs Assessment and Analysis**

**Module 3: Designing Learning**

**Module 4: Delivering Learning**

**Module 5: Evaluating Learning**

**Trainers:**

Dr. Mario | Anna Yap

**Program Fees:**

INDIVIDUAL Registration	RM 7,738.00* per pax USD 3,922.00 (overseas)
GROUP Registration (min 3 pax)	RM 7,950.00* per pax USD 3,710.00 (overseas)



*\*The Program fees listed above are inclusive of the 6% GST tax.*

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**OCTOBER**

**CEO , HR & Senior Leaders Conference with Dr. Marshall Goldsmith**

\*SBL Scheme

REAP the benefits of learning from top gurus, authors, coaches & speakers. CONNECT and learn with CEOs, HR and top leaders to share best practices. ACCELERATE the provision of a strong leadership talent pipeline for a brighter future. CREATE alignment and common understanding among top leaders on how to achieve strategic objectives through people. ENABLE application of learning, behavior and habit change to create an empowering coaching culture for quantum leap success. TRANSFORM leaders and talent to ensure consistent delivery of high performance & happiness.

**24<sup>th</sup> Oct**



**Trainer:**

Dr. Marshall Goldsmith

**Program Fees:**

SUPER EARLY BIRD FEE Registration ( before 30 April)	RM 1,590.00* per pax
EARLY BIRD FEE INDIVIDUAL Registration ( 1 May- 31 July )	RM 1,908.00* per pax
Normal FEE Registration ( 1 August onwards)	RM 2,120.00* per pax

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**NOVEMBER**

**DEVELOPING GLOBAL LEADERS: INTERCULTURAL SKILLS FOR SUCCESS**

\*SBL Khas Scheme

*Malaysian managers today find themselves working with colleagues from across the globe or within multi-national companies. To succeed, they need to understand and accommodate different ways thinking, communicating and managing to get their voices heard and their impact felt.*

*Based upon action research in Malaysia and experience with managers in multinational companies around the world, this workshop provides insights and usable skills that will enable participants to excel in the global workplace.*

**12<sup>th</sup>- 13<sup>th</sup> Nov**

- Over 30 years' experience managing cross-cultural teams in Asia, Africa and the Middle East;
- Authors of multiple articles and books on cross-cultural management and cross-cultural communication;
- Consultant and Trainer for more than 60 multinational companies and international organizations;
- Advanced graduate degrees in Psychology and Counseling;
- Worked and lived in Malaysia for more than 17 years.
- 



**Trainers:**

Gale Metcale & Joel Wallach

**Program Fees:**

INDIVIDUAL Registration	RM 2,332.00* per pax USD 800.00 (overseas)
GROUP Registration (min 3 pax)	RM 1,908.00* per pax USD 750.00 (overseas)

*\*The Program fees listed above are inclusive of the 6% GST tax.*

**NOVEMBER**

**CERTIFICATE IN HR BUSINESS PARTNERING**

\*SBL Khas Scheme

**Transforming Human Resources Enhancing Business Partnering Capabilities**

**19<sup>th</sup> – 23<sup>rd</sup> Nov**

This 5-day workshop describes how to reinvent and fundamentally transform HR in an organization, describing various strategic choices for a new HR so as to transform HR into a true business partner.

- Senior Principal Consultant with ITD World.
- Corporate Director of ITD Asia
- Director of ARTDO International

**Trainer:**

KC Yan

**Program Fees:**

INDIVIDUAL Registration	RM 5,194.00* per pax USD 2,322.00 (overseas)
GROUP Registration (min 3 pax)	RM 4,982.00* per pax USD 2,014.00 (Overseas)



**KC YAN**

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**NOVEMBER**

**TRANSFORMING STRESS TO SUCCESS**

\*SBL Scheme

**21<sup>st</sup> Nov**

This one day, high power, experiential program will help you identify the true causes of stress and how stress is affecting you right now, physically, emotionally and mentally. Participants will learn how to identify the signs and symptoms of stress and to immediately discharge the “energy residue” of chronic stress that builds up in the body and mind causing exhaustion and negativity.

**Trainer:**

Karl D. LaRowe

**Program Fees:**

INDIVIDUAL Registration	RM 954 .00* per pax USD 800.00 (overseas))
GROUP Registration (min 3 pax)	RM 901.00* per pax USD 750.00 (overseas)



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**DECEMBER**

**CERTIFIED HR PROFESSIONAL PROGRAM**

\*SBL Khas Scheme

*The CHRP Program is offered by the ARTDO International, in collaboration with the Institute of Training and Development (ITD). This unique program was developed to bridge the gap between the increasing expectations of the business world and the number of professional HR practitioners currently available.*

3<sup>rd</sup>- 4<sup>th</sup> Dec  
5<sup>th</sup>-6<sup>th</sup> Dec  
7<sup>th</sup>, 10<sup>th</sup> Dec  
11<sup>th</sup>- 12<sup>th</sup> Dec  
13<sup>th</sup>-14<sup>th</sup> Dec

**Module 1: The Strategic Role of HR**  
**Module 2: Staffing and Employment**  
**Module 3: Employee Relations, HR Law & Security**  
**Module 4: HR Performance Management**  
**Module 5: HR Development**

**Trainers:**

Dr. Mario del Castillo | KC Yan

**Program Fees:**

INDIVIDUAL Registration	RM 7,738.00* per pax USD 3,922.00 (overseas)
GROUP Registration (min 3 pax)	RM 7,950.00* per pax USD 3,710.00 (overseas)



**\*\*\* Last Updated: 29<sup>TH</sup> March 2018 \*\*\* \*\***

**ITD Reserves The Right To Amend The Proposed Dates Arising From Unforeseen Reasons**

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